



## Governing Board Special Meeting

3801 E. Farwell Rd.

Mead, WA 99021

March 19, 2026 at 0800 hours

### AGENDA

\*\*\*This meeting will be offered in person and online\*\*\*

<https://us02web.zoom.us/j/88180663611?pwd=aDFqb0I5YS91WVc0RzdYNk1pQVJDUT09>

Meeting ID: 881 8066 3611

Passcode: 180186

(253) 215 8782

Any member of the public shall have the right to provide oral comment to the SREC Governing Board during the Open/Public Comment portion of the meeting. Those wishing to speak at that time need to sign up on the sheet posted outside the SREC Executive Conference Room, or in the chat session, once signed in remotely to the meeting. A maximum time not more than three (3) minutes shall be allowed for each speaker.

Agenda items may be added to the agenda or taken out of sequence.

1. **Call to Order**
2. **Consent Agenda**
  - a. Minutes from the February 19, 2026 special meeting.
3. **Action Items**
4. **New Business**
5. **Old Business**
  - a. City of Spokane – Lori Markham
  - b. Facility Update – Lori Markham
  - c. Bylaws – Lori Markham
6. **Executive Session**
7. **Staff Reports**
  - a. Operations – Kim Arredondo
    - i. Operations Report –  
<https://infogram.com/1pqlzm62mvlxrruq7v1qvzi6w1i00xlzx2w>
  - b. Technical – Dusty Patrick
  - c. Finance – Tim Henry
  - d. Human Resources – Jeff Tower
  - e. Administration – Lori Markham

Project Status: <https://infogram.com/1pliqvzl2jw09fq1zjydneyvizvgr951>
8. **Open/Public Comment**
  - a. Speakers sign in onsite and are allowed 3 minutes each to address the Board
9. **Adjourn**

*Spokane Regional Emergency Communications gets the right resources to the right location with an uncompromising focus on responder and citizen safety.*

Special Meeting Minutes  
Spokane Regional Emergency Communications Governing Board  
February 19, 2026

**1. Call to Order and Roll Call**

Chief Cody Rohrbach called the meeting to order at 8:04 a.m. The following Board members were in attendance:

Board Members

Chief Cody Rohrbach – Spokane County Fire District 3 (Chair)  
Chief Brad Richmond – Airway Heights Police Department (Vice Chair)  
Undersheriff Sheriff Michael Kittilstved – Spokane County Sheriff's Office  
Chief Frank Soto, Jr. – Spokane Valley Fire Department  
Chief Dave Ellis – Spokane Valley Police Department  
Assistant Chief Howard Johnson – Spokane County Fire District 4  
Chief Tom Williams – Spokane Fire Department  
Gayne Sears – Citizen Representative

Staff

Lori Markham, Executive Director  
Kim Arredondo, Deputy Director  
Dusty Patrick, Technical Services Director  
Tim Henry, Finance Manager  
Jeff Tower, HR Manager

Auxiliary Partners

Brian Werst, WBM  
Jeff Galloway, WBM  
Matt Vinci, SCFD9  
Don Malone, SCFD10  
Tom Jenkins, Cheney FD

**2. Consent Agenda**

a. January 15, 2026, Special Meeting

Brad Richmond motioned to approve the January 15, 2026, special meeting minutes. Howard Johnson seconded. All were in favor. Motion carried.

**3. Action Items**

a. Request to Revise Charter

Jeff Galloway stated there has been a request to have the City of Spokane remain on the SREC Board even though they are no longer a member agency and only receiving services from SREC. Only member agencies have representation on the SREC Board and any other agency receiving services from SREC that are not member agencies do not have a position on the SREC Board and would not want to set that president. Jeff recommended the SREC Board make a recommendation to the BoCC (Board of County Commissioners) regarding the composition of the SREC Board to include member agencies only. After legal review there is no limited role capacity, a Board member, even a non-voting member, still has access to executive sessions, discipline, negotiations, etc. Non-member agencies can still participate in advisory groups. The SREC Board is responsible for making the best decisions for SREC and its future. After a lengthy discussion the group decided that there is still work to be done and possibly another meeting be created at a higher level than operation groups the City could be involved in. Frank Soto motioned to make the recommendation to the BoCC that the two City of

Spokane positions on the SREC Board be removed as they are no longer a member agency. Dave Ellis seconded. Tom Willimas asked the motion include that there is still work to do and the agencies will still work closely together as the agencies separate. All were in favor. Motion carried.

b. SREC Bylaws

Lori Markham explained the bylaws have not been amended since SREC's creation and include items that need addressing, specifically the quorum, proxy designation verbiage, and meeting attendance and proxy usage. The SREC Board has authority to make changes to the bylaws but is driven by the Charter which needs to be approved by the BoCC. A red line version of the bylaws was included in the Board packet. The group decided to review and take action at the next meeting and also give time for the BoCC to take action on the Board composition.

c. Board Composition and Structure

Cody Rohrbach stated the bylaws state the Chair and Vice Chair positions serve in one-year terms and both Cody and Brad Richmond have now served more than that and feel this is a good transition point for others to take on those roles. Lori Markham recommended that the verbiage in the bylaws be changed from one-year to two-year terms for the Chair and Vice Chair positions. Cody made a point that it is not written in the bylaws but has been good practice and makes good business sense to have law hold one of the positions and fire one of the positions, creating a good balance. Brad Richmond nominated Dave Ellis for Vice Chairman. Dave accepted. All were in favor. Motion carried. Dave nominated Frank Soto for Chairman. Frank accepted. All were in favor. Motion carried. The roles will be effective at the next SREC Board meeting.

d. SREC/City of Spokane Purchasing Contract

Lori Markham explained the contract is an agreement between the agencies to piggyback off of each other's contracts. Howard Johnson motioned to approve the contract. Frank Soto seconded. All were in favor. Motion carried.

e. Priority Dispatch

Kim Arredondo explained this is a one-year renewal for the EMD call triage software and includes a Spanish module. This has been budgeted for and is \$57,277.50. Brad Richmond motioned to approve the Priority Dispatch renewal. Howard Johnson seconded. All were in favor. Motion carried.

f. Building Project GMP Proposal

Lori Markham explained the final pricing and proposal was included in the Board packet; this is the guaranteed pricing. This was brought to the building committee for review. A contingency amount is included in the pricing per RCW, but as of to date none of that has had to be used. Lori noted there have had to be decisions made including, a portion of the building that is not being built out now in order to save for future use, the building is also being outfitted for security purposes, electrical is higher than anticipated, but redundancy is vital, and the radio shop is being brought on site. The cost also includes everything that goes within the building to operate and run a dispatch center and everything that can be repurposed is. There are a few betterment items that are included, the expansion of the gym and kitchen that are included to ensure the physical and well-being of the employees, as well as security measures within the facility and access to the dispatch floor. Dave Ellis explained that these hard decisions have led

from a \$55M price tag down to \$35M and still ensures the security and wellness of the employees. Occupation of the building is set for October 2026 and should be ready for move in by February 2026. Lori thanked Brandon Childs for all his hard work as the project manager. Frank Soto motioned to approve the final pricing proposal. Howard Johnson seconded. All were in favor. Motion carried.

g. Cisco Support and Licensing Renewal

Dusty Patrick stated the renewal was included on the Board packet. The renewal has been budgeted for and includes maintenance, network switches, firewalls, licensing, security patches, etc. Howard Johnson motioned to approve the renewal. Dave Ellis seconded. All were in favor. Motion carried.

**4. New Business**

a. Q4 Finance Report

Lori Markham stated SREC received another clean audit from the State Auditor's Office. Lori thanked Tim Henry and Jenni Folden for all their hard work. Lori presented the 2025 quarter four SREC finance report. Lori added a budget amendment will be brought for action to the SREC Board.

**5. Old Business**

a. City of Spokane

Cody Rohrbach stated the City of Spokane has hired an Emergency Communications Director, Stephen Williams. There is a meeting scheduled for next week to further review the radio ILA.

b. Facility Update

No further update.

**6. Executive Session**

As allowed by RCW 42.30.110 (1)(f), it is not anticipated that the Board will take action at the conclusion of the executive session. Chair Rohrbach closed the meeting at 9:18 a.m. and estimated the Board would open the meeting in 10 minutes.

At 9:30 a.m. the Board announced the session would be extended 10 minutes.

At 9:42 a.m. the Board announced the session would be extended 5 minutes.

The meeting moved to open session at 9:48 a.m. Cody Rohrbach made a motion to authorize the SREC Board with legal counsel to contract with a third-party investigator to review and investigate allegations received via email to certain Board members regarding SREC employees. Brad Richmond seconded. All were in favor. Motion carries.

**7. Staff Reports**

a. Operations

Kim Arredondo explained that an ACE accreditation summary was included in the Board packet which highlights staff performances. Kim added the contract has been signed for an analytics software program to provide phone statistics while at the BUC, so will have those statistics at the next Board meeting. Kim presented the operations report. Academies moving forward will be smaller as the numbers are not needed at this time as staffing levels have increased and probationary employees have been more successful. The academy numbers can be adjusted if needed. Prepared Live AI went live on February 2, 2026. Analytics have been gathered for the first two weeks and is performing as wanted.

b. Technical

Dusty Patrick explained the CAD project is moving forward and an upgrade is planned for March 2, 2026. There was an RMS (records management system) project meeting with the County, consultants and law enforcement partners last month and contracts are almost finalized. The radio shop is working on reprogramming radios.

c. Finance

Tim Henry stated there is nothing further than already discussed, but wanted to recognize the radio shop, Gerard London specifically and his team, for their help with the audit.

d. Human Resources

Jeff Tower stated the two academies will be in March, two employees in each academy. The insurance authority annual review meeting is scheduled for March 4, 2026, and the focus this year is on contracts.

e. Administration

Lori Markham stated she and Kelly Conley are working on the annual report and will hopefully have ready in the next couple months. Additionally, they are working on a project status report to include in the Board packets to show the timelines and status of the many projects SREC has going on.

**8. Open/Public Comment**

No open/public comment

**9. Adjourn**

The meeting adjourned at 10:00 a.m.

The next regular Governing Board meeting is scheduled for March 19, 2026, at 8:00 a.m.

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Board Member  
Governing Board

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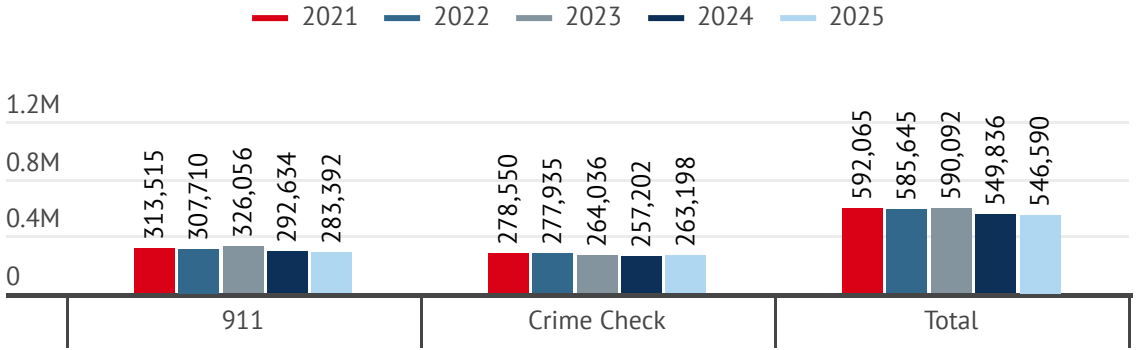
Board Member  
Governing Board

# Board Operations Report

March 19, 2026



## 911 & Crime Check Calls Five Year Trend



*New format for monthly call stats coming soon...*

## Dispatch Statistics

Law Dispatch is measured in "assists". Numbers reflect each call a dispatcher works for patrol. Fire Dispatch is measured in actual dispatches to the field.

Dispatch	Law	Fire
Year to Date	32,864	16,444
Prior YTD	32,981	16,992
+/-	-117	-548
% Difference	-0.35%	-3.23%

## Crime Check Reports

Crime Check	Phone	Online	Total
Year to Date	6,915	663	7,578
Prior YTD	6,605	866	7,471
+/-	310	-203	107
% Difference	4.69%	-23.44%	1.43%

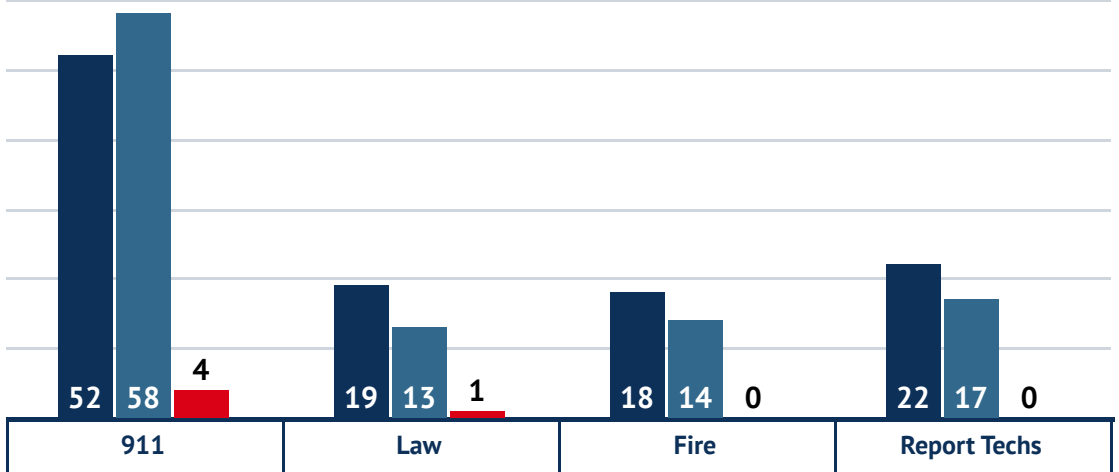
# EMD Statistics

Time shown is in seconds. Time to queue is the recognition of medics call type code to completion of key questions. Hands on Chest time is represented from call received to start of instructions for bystander compressions. IAED standard is 120 seconds or less.

EMD	Hands on Chest	Time to Queue (Echo)
Last Month Average	64	30
YTD Average	70	31
Prior YTD Average	64	32
% Difference	9.38%	-3.13%
Goal	120	60

## Staffing Vacancies

● Budgeted ● Filled ● Training



8% total vacancies as of March 11, 2026



Next 911 Academy: March 23

# Project Status Update

*Key milestones for SREC Projects*



SPOKANE REGIONAL  
**EMERGENCY**  
COMMUNICATIONS

February 19, 2026



# Key Milestones



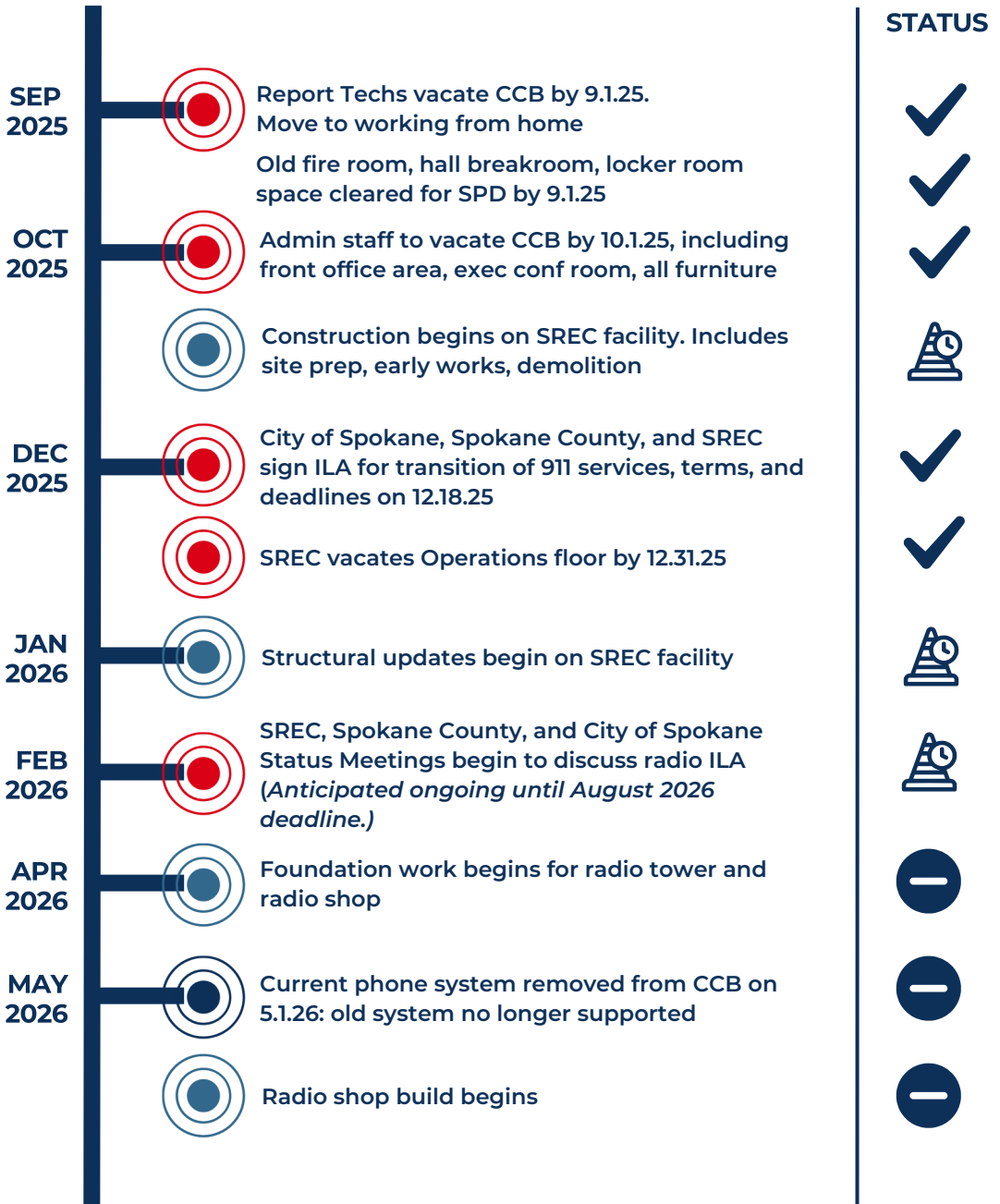
City of Spokane



SREC Facility



Technology



Not Started



In Progress



Delayed



Complete

# Key Milestones



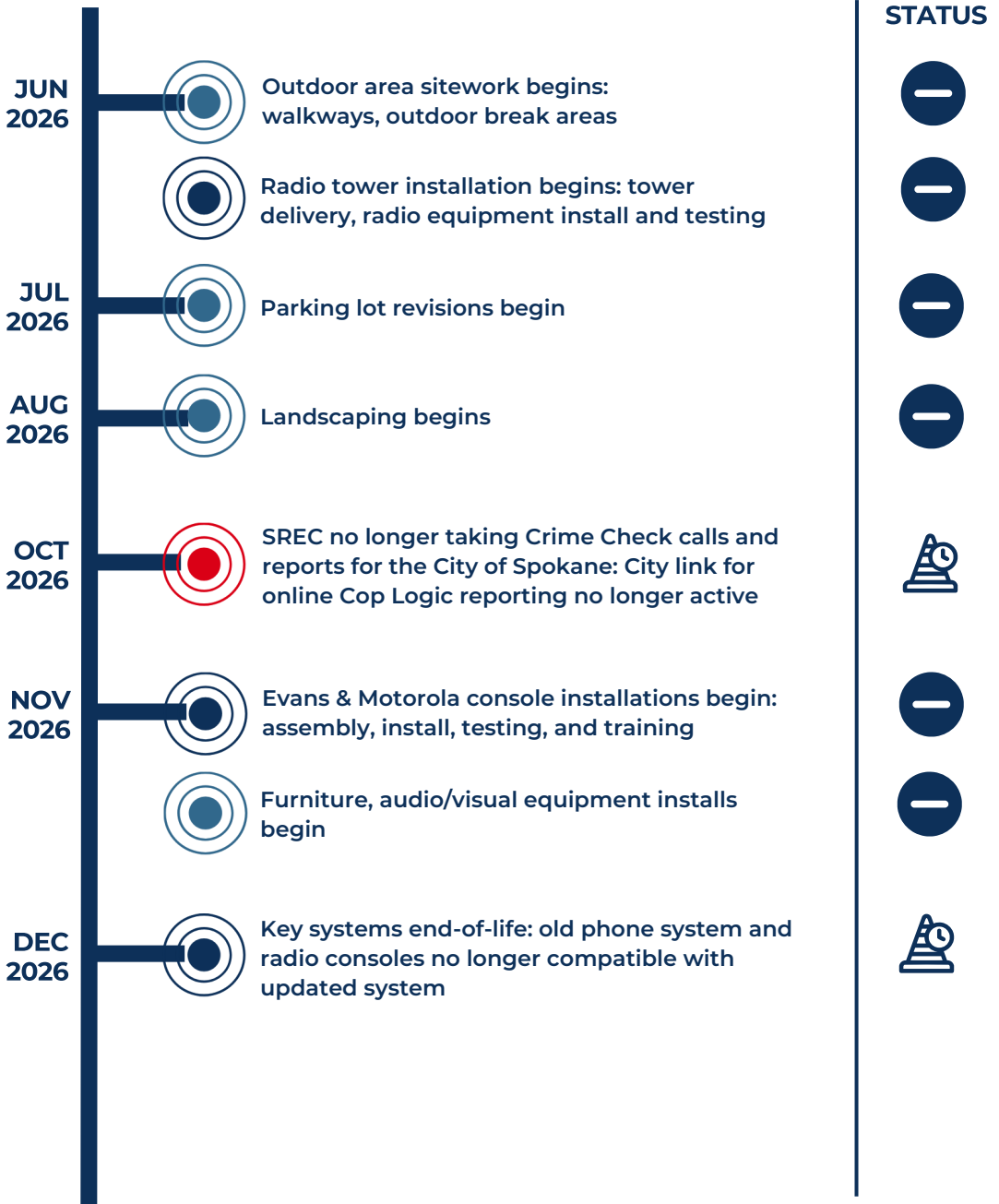
City of Spokane



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# Key Milestones



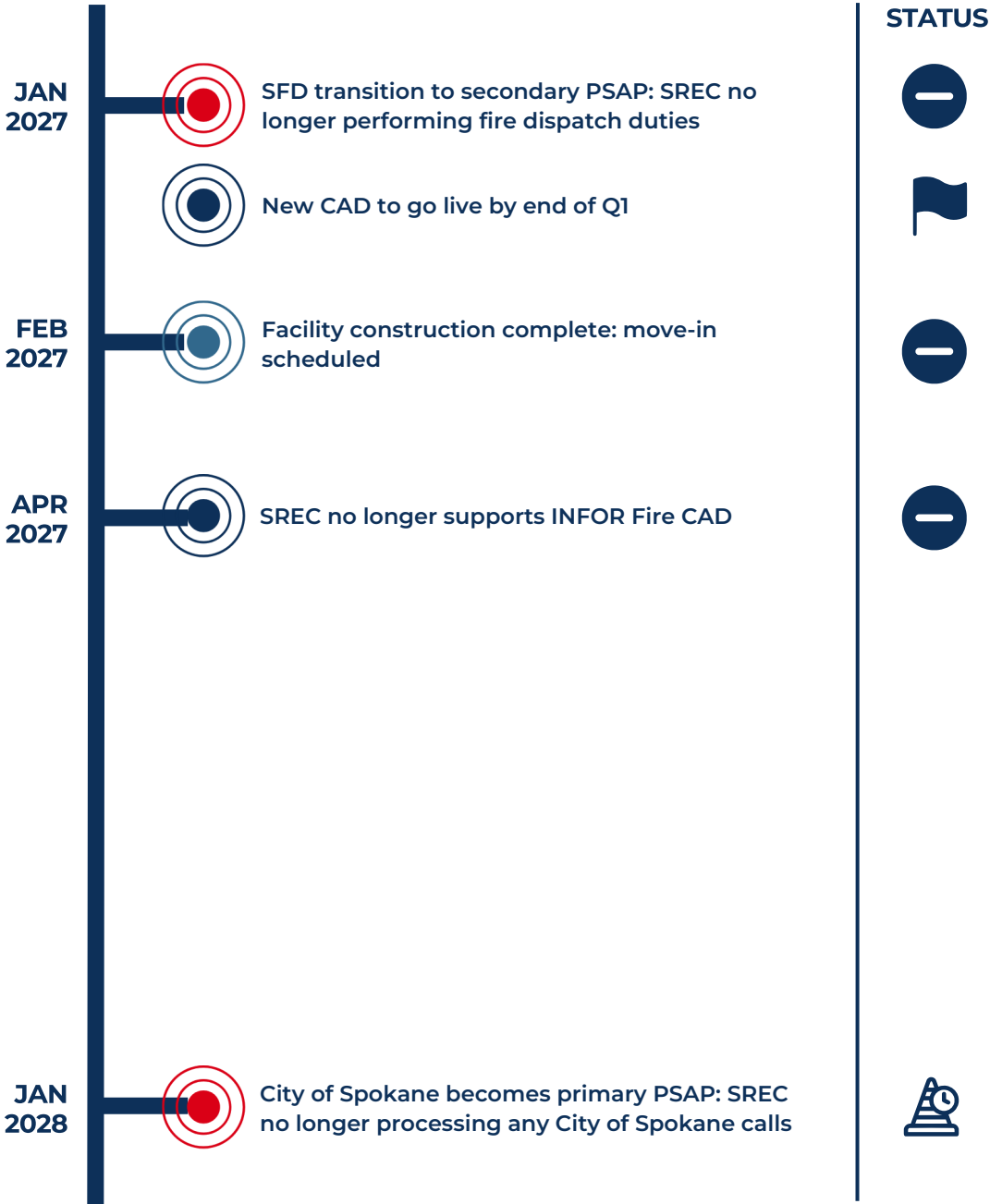
City of Spokane



SREC Facility



Technology



Not Started



In Progress



Delayed



Complete