



Governing Board Special Meeting

2120 N. Wilbur Rd.
Spokane Valley, WA 99206
February 19, 2026 at 0800 hours

AGENDA

This meeting will be offered in person and online

<https://us02web.zoom.us/j/88180663611?pwd=aDFqb0l5YS91WVc0RzdYNk1pQVJDUT09>

Meeting ID: 881 8066 3611

Passcode: 180186

(253) 215 8782

Any member of the public shall have the right to provide oral comment to the SREC Governing Board during the Open/Public Comment portion of the meeting. Those wishing to speak at that time need to sign up on the sheet posted outside the SREC Executive Conference Room, or in the chat session, once signed in remotely to the meeting. A maximum time not more than three (3) minutes shall be allowed for each speaker.

Agenda items may be added to the agenda or taken out of sequence.

1. **Call to Order**
2. **Consent Agenda**
 - a. Minutes from the January 15, 2025 special meeting.
3. **Action Items**
 - a. Request to revise Charter
 - b. SREC Bylaws
 - c. Board Composition and Structure – Lori Markham
 - i. Chair and Vice Chair Positions
 - d. SREC/City of Spokane Purchasing Contract – Lori Markham
 - e. Priority Dispatch – Kim Arredondo
 - f. Building Project GMP Proposal – Lori Markham
 - g. Cisco Support and Licensing Renewal – Dusty Patrick
4. **New Business**
 - a. Q4 Finance Report – Lori Markham
5. **Old Business**
 - a. City of Spokane – Cody Rohrbach
 - b. Facility Update – Lori Markham
6. **Executive Session**
7. **Staff Reports**
 - a. Operations – Kim Arredondo
<https://infogram.com/1p2mq63zgyd7edi0vv9q9q6zggtrkj01069>
 - i. Operations Report –
 - b. Technical – Dusty Patrick
 - c. Finance – Tim Henry
 - d. Human Resources – Jeff Tower
 - e. Administration – Lori Markham
8. **Open/Public Comment**
 - a. Speakers sign in onsite and are allowed 3 minutes each to address the Board
9. **Adjourn**

Spokane Regional Emergency Communications gets the right resources to the right location with an uncompromising focus on responder and citizen safety.



City of Spokane

Minor Contract Summary

Clerk File #
OPR 2026-0168

Destruct Date
01/01/2047

Cross Ref

Alt File #

Department Name *
PURCHASING & CONTRACTS

Department Project #

CR #

Starting Date

Submitter LAGA
Primary Contact JASON NECHANICKY
Primary Contact Email JNECHANICKY@SPOKANECITY.ORG

Contractor/Consultant

Name\Contractor\Firm *
SPOKANE REGIONAL EMERGENCY COMMUNICATIONS

Contact Name LORI MARKHAM
Contact Email LORI.MARKHAM@SREC911.ORG

Address 12809 E. MIRABEAU PKWY,
Remittance Address
Remittance City, State, Zip SPOKANE VALLEY, WA 99217

Summary of Services

Description *
Interlocal Agreement between City of Spokane and Spokane Regional Emergency Communications for cooperative purchasing

Special Instructions for Clerks Office
Effective upon date last party signs agreement

Contract Cost

Amount	Budget Code	Notes
		RUN UNTIL TERMINATED

Total Amount * \$0.00
Effective Date * 02/20/2026
Expiration Date * 02/29/2040

Contract Type *
NEW CONTRACT

If new vendor, W-9 and ACH form has been submitted to Accounting *
NO

NO

Insurance Certificate (attach to the contract) *

NO

City Business Registration (attach verification that a current business license number exists) *

NO

If Public Works Contract, Contractor has been notified of State Law requirements. *

NO

Grant Related (If the contract is grant related, the Accounting – Grants Department must approve) *

NO

Is this a Lease? *

NO

Electronic Approvals

Accountant for Review *

DDANIELS

Additional Review (Optional)

Accountant

DANIELS, DERREK

Date

02/16/2026

Department Head

NECHANICKY, JASON

Date

02/16/2026

Division Head

Date

Grants (If applicable)

Date

Distribution List

Contractor Email

lori.markham@srec911.org

Contract Accounting Email

accountspayable@spokanecity.org

Dept Contact Email

jNechanicky@spokanecity.org

Taxes and Licenses Email

tax&licenses@spokanecity.org

Additional Email

dloucks@spokanepolice.org

Additional Email

Additional Email

sernst@spokanepolice.org

Additional Email

Additional Email

laga@spokanecity.org

Additional Email



**INTERLOCAL AGREEMENT BETWEEN
CITY OF SPOKANE AND SPOKANE
REGIONAL EMERGENCY
COMMUNICATIONS (SREC)**

**COOPERATIVE PURCHASING
OF GOODS AND SERVICES**

This Agreement is between the CITY OF SPOKANE, a Washington State municipal corporation whose address is 808 W Spokane Falls Blvd, Spokane, WA 99201 (hereinafter "CITY"), and SPOKANE REGIONAL EMERGENCY COMMUNICATIONS, a public corporation created by the County of Spokane pursuant to RCW 35.21.730 through RCW 35.21.759 and Spokane County Resolutions 2018-0245 and 2018-0772 whose address is 12809 E. Mirabeau Pkwy, Spokane Valley, WA 99217 (hereinafter "SREC"), each individually referred to as a PARTY and jointly referred to as the PARTIES.

WHEREAS, the PARTIES from time to time purchase goods and services pursuant to competitive bidding and wish to provide for cooperative purchasing.

NOW THEREFORE, the PARTIES do hereby agree as follows:

1. Pursuant to RCW 39.34.030(5), each PARTY hereby extends to the other the right to cooperatively purchase goods and services under contracts awarded through competitive bidding.
2. Each notice issued by a PARTY requesting competitive bids for goods or services shall inform bidders that other public agencies shall have the right to cooperatively purchase the goods and/or services upon the same accepted price, terms and conditions.
3. The PARTY soliciting competitive bids shall comply with its own statutory and internal purchasing requirements and, in addition, shall post the solicitation notice as required by RCW 39.34.030(5).
4. The PARTY soliciting competitive bids shall not be liable to or responsible for specifications, delivery, payment, or any other aspect of cooperative purchase by the other PARTY.
5. This Agreement shall commence on the date the last party signs this agreement and shall remain effective indefinitely, and may be terminated by a PARTY on thirty (30) days prior written notice to the other PARTY.

IN WITNESS WHEREOF, the PARTIES have caused this Agreement to be executed on the date and year opposite their respective signatures.

CITY OF SPOKANE

By _____
Signature Date

Type or Print Name

Title
SPOKANE REGIONAL EMERGENCY COMMUNICATIONS

By _____
Signature Date

Lori Markham

Type or Print Name

Executive Director

Title

Attest:

Approved as to form:

City Clerk

Assistant City Attorney

Certificate Of Completion

Envelope Id: B6A12476-D34A-4F50-B28F-C87F17DE6E97

Status: Sent

Subject: OPR 2026-0168 - CONTRACT - SPOKANE REGIONAL EMERGENCY COMMUNICATIONS

Source Envelope:

Document Pages: 4

Signatures: 0

Envelope Originator:

Certificate Pages: 5

Initials: 0

Daniel Rose

AutoNav: Enabled

808 W. Spokane Falls Blvd.

Envelopeld Stamping: Enabled

Spokane, WA 99201

Time Zone: (UTC-08:00) Pacific Time (US & Canada)

drose@spokanecity.org

IP Address: 198.1.39.252

Record Tracking

Status: Original

Holder: Daniel Rose

Location: DocuSign

2/17/2026 11:42:36 AM

drose@spokanecity.org

Signer Events

Signature

Timestamp

Lori Markham

Sent: 2/17/2026 11:45:21 AM

LORI.MARKHAM@SREC911.ORG

Viewed: 2/17/2026 1:23:14 PM

Executive Director

Security Level: Email, Account Authentication
(None)

Electronic Record and Signature Disclosure:

Accepted: 3/5/2024 3:22:03 PM

ID: a6675b6f-df8d-4b4d-b24b-b01516f09c98

Tim Szambelan

tszambelan@spokanecity.org

Security Level: Email, Account Authentication
(None)

Electronic Record and Signature Disclosure:

Not Offered via DocuSign

Matt Boston

mboston@spokanecity.org

Security Level: Email, Account Authentication
(None)

Electronic Record and Signature Disclosure:

Accepted: 2/17/2026 9:38:35 AM

ID: aca50ead-d0f2-4a5f-a4d7-ba8027682666

Terri L. Pfister

tpfister@spokanecity.org

Security Level: Email, Account Authentication
(None)

Electronic Record and Signature Disclosure:

Not Offered via DocuSign

In Person Signer Events

Signature

Timestamp

Editor Delivery Events

Status

Timestamp

Agent Delivery Events

Status

Timestamp

Intermediary Delivery Events

Status

Timestamp

Certified Delivery Events

Status

Timestamp

Carbon Copy Events

Status

Timestamp

Witness Events	Signature	Timestamp
-----------------------	------------------	------------------

Notary Events	Signature	Timestamp
----------------------	------------------	------------------

Envelope Summary Events	Status	Timestamps
--------------------------------	---------------	-------------------

Envelope Sent	Hashed/Encrypted	2/17/2026 11:45:21 AM
---------------	------------------	-----------------------

Payment Events	Status	Timestamps
-----------------------	---------------	-------------------

Electronic Record and Signature Disclosure		
---	--	--

CONSUMER DISCLOSURE

From time to time, SHI International Corp OBO City of Spokane (we, us or Company) may be required by law to provide to you certain written notices or disclosures. Described below are the terms and conditions for providing to you such notices and disclosures electronically through the DocuSign, Inc. (DocuSign) electronic signing system. Please read the information below carefully and thoroughly, and if you can access this information electronically to your satisfaction and agree to these terms and conditions, please confirm your agreement by clicking the 'I agree' button at the bottom of this document.

Getting paper copies

At any time, you may request from us a paper copy of any record provided or made available electronically to you by us. You will have the ability to download and print documents we send to you through the DocuSign system during and immediately after signing session and, if you elect to create a DocuSign signer account, you may access them for a limited period of time (usually 30 days) after such documents are first sent to you. After such time, if you wish for us to send you paper copies of any such documents from our office to you, you will be charged a \$0.00 per-page fee. You may request delivery of such paper copies from us by following the procedure described below.

Withdrawing your consent

If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

Consequences of changing your mind

If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. To indicate to us that you are changing your mind, you must withdraw your consent using the DocuSign 'Withdraw Consent' form on the signing page of a DocuSign envelope instead of signing it. This will indicate to us that you have withdrawn your consent to receive required notices and disclosures electronically from us and you will no longer be able to use the DocuSign system to receive required notices and consents electronically from us or to sign electronically documents from us.

All notices and disclosures will be sent to you electronically

Unless you tell us otherwise in accordance with the procedures described herein, we will provide electronically to you through the DocuSign system all required notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of our relationship with you. To reduce the chance of you inadvertently not receiving any notice or disclosure, we prefer to provide all of the required notices and disclosures to you by the same method and to the same address that you have given us. Thus, you can receive all the disclosures and notices electronically or in paper format through the paper mail delivery system. If you do not agree with this process, please let us know as described below. Please also see the paragraph immediately above that describes the consequences of your electing not to receive delivery of the notices and disclosures

electronically from us.

How to contact SHI International Corp OBO City of Spokane:

You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:

To contact us by email send messages to: klund@spokanecity.org

To advise SHI International Corp OBO City of Spokane of your new e-mail address

To let us know of a change in your e-mail address where we should send notices and disclosures electronically to you, you must send an email message to us at klund@spokanecity.org and in the body of such request you must state: your previous e-mail address, your new e-mail address. We do not require any other information from you to change your email address..

In addition, you must notify DocuSign, Inc. to arrange for your new email address to be reflected in your DocuSign account by following the process for changing e-mail in the DocuSign system.

To request paper copies from SHI International Corp OBO City of Spokane

To request delivery from us of paper copies of the notices and disclosures previously provided by us to you electronically, you must send us an e-mail to klund@spokanecity.org and in the body of such request you must state your e-mail address, full name, US Postal address, and telephone number. We will bill you for any fees at that time, if any.

To withdraw your consent with SHI International Corp OBO City of Spokane

To inform us that you no longer want to receive future notices and disclosures in electronic format you may:

- i. decline to sign a document from within your DocuSign session, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may;
- ii. send us an e-mail to klund@spokanecity.org and in the body of such request you must state your e-mail, full name, US Postal Address, and telephone number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

Required hardware and software

Operating Systems:	Windows® 2000, Windows® XP, Windows Vista®; Mac OS® X
Browsers:	Final release versions of Internet Explorer® 6.0 or above (Windows only); Mozilla Firefox 2.0 or above (Windows and Mac); Safari™ 3.0 or above (Mac only)
PDF Reader:	Acrobat® or similar software may be required to view and print PDF files
Screen Resolution:	800 x 600 minimum
Enabled Security Settings:	Allow per session cookies

** These minimum requirements are subject to change. If these requirements change, you will be asked to re-accept the disclosure. Pre-release (e.g. beta) versions of operating systems and browsers are not supported.

Acknowledging your access and consent to receive materials electronically

To confirm to us that you can access this information electronically, which will be similar to other electronic notices and disclosures that we will provide to you, please verify that you were able to read this electronic disclosure and that you also were able to print on paper or electronically save this page for your future reference and access or that you were able to e-mail this disclosure and consent to an address where you will be able to print on paper or save it for your future reference and access. Further, if you consent to receiving notices and disclosures exclusively in electronic format on the terms and conditions described above, please let us know by clicking the 'I agree' button below.

By checking the 'I agree' box, I confirm that:

- I can access and read this Electronic CONSENT TO ELECTRONIC RECEIPT OF ELECTRONIC CONSUMER DISCLOSURES document; and
- I can print on paper the disclosure or save or send the disclosure to a place where I can print it, for future reference and access; and
- Until or unless I notify SHI International Corp OBO City of Spokane as described above, I consent to receive from exclusively through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to me by SHI International Corp OBO City of Spokane during the course of my relationship with you.